

**St. Joseph Education Commission
October 21st, 2021**

The St. Joseph Education Commission met in the Teacher's Lounge.

The meeting began at 6:00 PM.

OPENING PRAYER: Fr. Andrejek.

MEMBERS PRESENT: Fr. Andrejek, Mary Jo Sarff, Daniel Brian, Jay Wendelin, Gabe Hart, Colette Willoughby, Christa Larkner, Lori Behrends, Kari Schaer, Bill Craig, Al Johnson

MEMBERS ABSENT: Amy Mefford, John Shallenberger, Mary Hudson

MISSION/PURPOSE FOR COMMISSION: *"Here to prepare the students for their future, not our past."*

APPROVAL OF MINUTES: To be approved by Commission

PRINCIPAL'S REPORT: Principal shared how we are doing on our strategic plan for the 2021 school year. Mentioned that we are on track, with spiritual growth and academic excellence. Academic excellence will be researching the Reading Eggs program and best options to either maintain the program or change based on school need. Enrollment/ Marketing/ Development - have completed the survey and are in process of looking into fundraisers and other ways to support the school. Finance will be meeting to work on tuition plans for the 2022 school year. Facilities are working on what is needed in the building.

FINANCE REPORT: Mr. Craig shared our current financials in relation to the school budget, discussed the total budget, with 82% salaries and benefits, 58% parish contribution, 27% tuition and fees, the rest of the budget is based on donations. Led to discussion on how other schools compare with the 80% of the budget being salaries. Discussed how to increase Preschool enrollment, as well as extending to women's group, club 3:16

UNFINISHED BUSINESS: Pre/Aftercare

A. Pre/Aftercare: Subcommittee shared out results of survey, as well as ideas for budget for this program. Discussion on punch cards-drop ins, different charges based on commitment, and hours. Subcommittee recommended the program, and the Ed Commission supported the subcommittee's recommendation. A meeting of the

subcommittee will take place before the November meeting to work out details of the program.

NEW BUSINESS:

A. Subcommittee Reports : Due to time constraints most subcommittees did not share

CATHOLIC IDENTITY/ACADEMIC EXCELLENCE - no report

ENROLLMENT/ MARKETING/DEVELOPMENT - Reviewing survey results and in discussion about fundraisers.

FINANCE: See Finance report notes

FACILITIES: Meet with Mr. Small to determine needs , all LED light bulbs have been replaced with the exception of the stage and gym.

COMMISSION MEMBER "ROUND TABLE"

No reports due to time constraints

The next meeting will be Thursday, November 18 at 6:00 PM, in the Teacher's Lounge. Subcommittees will meet at 5:30 p.m.

CLOSING PRAYER: Fr. Andrejek.

ADJOURNMENT: The meeting was adjourned at 7:30 PM.

Respectfully Submitted,

Mrs. Sarff / Commission

St. Joseph School following the Mission of Christ, Where we Learn our Faith and Prepare for the Future.