

St. Joseph Education Commission
Thursday, September 15, 2022

The St. Joseph Education Commission met in the Teacher's Lounge.

The meeting began at 6:00 PM.

OPENING PRAYER: Fr. Andrejek

MEMBERS PRESENT: Fr. Andrejek, Mary Jo Sarff, Daniel Brian, Al Johnson, Colette Willoughby, Jay Wendelin and Brigette Sullivan.

MEMBERS ABSENT: Christa Larkner, Amy Mefford, Gabe Hart, Amanda Seeyle, Nicole Allen, John Shallenberger, Mary Hudson & Lori Behrends

MISSION/PURPOSE FOR COMMISSION: *"Here to prepare the students for their future, not our past."*

APPROVAL OF MINUTES: Minutes Approved by the Commission

PASTOR'S REPORT: None

PRINCIPAL'S REPORT: K-8 has completed their fall MAP testing. On September 16th the teachers will meet to discuss & work on the scores. Fr. Andrejek will start doing confession for our students & staff in October. Our Athletic Director has resigned. Mrs. Sullivan is acting Athletic Director, until we find a replacement. She has set up the girl's & boys basketball schedule and found referees. We were going to postpone the Michael Honan Memorial Tournament, but St. Jude has volunteered to host the tournament for us this year. We are finishing up the Cross Country season and we will just have to schedule Volleyball games. A signup genius has been sent out for volunteers for the Fall Festival, girls basketball games, lunch duty, Walk with Jesus and Art Club. Our new hire for Pre/Aftercare & the cafeteria is working out wonderfully. We are doing aftercare on early dismissal days. We are not having the interest in before care that we were expecting. We sent home an activity schedule to get more families to use aftercare. Cameras have been purchased for the school. Mr. Small will start installing them in the next couple weeks. The Marigold Festival went well. Colette ran the Kid's Experience with a parent volunteer, Kari Schaer. Kari Schaer did face painting at our booth, the whole weekend. It was well received and we had a long line. We received \$120 in donations. School families offered to help with the booth & face painting next year.

B. PASTOR REPORT: None

FINANCE REPORT: Mr. Brian sat in on the Finance Committee Meeting. There have been positive comments on the painting on the parking lot and the work being done inside the school. We need to focus on enrollment. The committee had questions about enrollment & numbers. We need to communicate to them what our PK numbers look like feeding into Kindergarten. Should we have a 3 Yr. Old program? They would like to see the preschool enrollment numbers over the last 10 years & the number of students that enrolled from preschool.

DRE REPORT: None

UNFINISHED BUSINESS: None

B. New Business:

CATHOLIC IDENTITY: The committee is making progress. They would like to go over the data from the MAP testing. Unfortunately the committee has been unable to meet due to members missing meetings.

ENROLLMENT/DEVELOPMENT: No one was present for the subcommittee meeting. We are going to keep up the newsletter communication. Crista Larkner has offered to take care of the quarterly communication and newsletter. We are going to try to be more visible at Church by standing in the front and talking about what our school has to offer at certain times of year. We need to start talking about the Alumnus of the year in October. We need to figure out what criteria we need to put on the form.

FACILITIES: The 2 new Smartboards have been installed in the music room & Kindergarten. We are working on getting new cables for them. The concrete steps facing the Post Office are still needing to be repaired. We need to get additional bids for the repair. The yellow tape that has been up for months does not look good for the presentation of our school. We need to check back with Blake Gleason. He did a walk through with Jay & Al to check on the HVAC & boiler system. The issues from the Fire Marshall are behind us.

The Garage Sale is coming up on October 7th & 8th in our school gym. We are in need of clothes, furniture and other donations for the sale. It can be brought here to the school.

ROUND TABLE:

Mary Jo Sarff: We are off to a good start. We have lots of things coming up in October: The Fall Family Festival, Garage Sale, Trunk or Treat and Parent Teacher Conferences. Remember to talk it up, show up, volunteer & tell others to attend. Public is welcome.

Colette Willoughby: Art Club is going very well. We currently have 73 students enrolled. We have added 7 volunteer slots to the Sign Up Genius for each meeting, due to the number of students. Art Club is currently the biggest Extracurricular that we have. Colette is attending the Pekin Main Street meetings downtown. She is pushing our school at these meetings. She is trying to get us involved in Christmas on Court with our choir & a live Nativity.

NEXT MEETING DATE: The next meeting will be Thursday, Oct. 20th at 6:00pm in the Teacher's Lounge. Subcommittees will meet at 5:30 p.m.

CLOSING PRAYER: Daniel Brian

ADJOURNMENT: The meeting was adjourned at 6:50 p.m.

Respectfully Submitted,

Brigette Sullivan

St. Joseph School following the Mission of Christ, Where we Learn our Faith and Prepare for the Future.