

**St. Joseph Education Commission**  
**Thursday, April 19, 2023**

The St. Joseph Education Commission met in the Teacher's Lounge.

The meeting began at 5:30PM.

OPENING PRAYER: Fr. Andrejek

MEMBERS PRESENT: Fr. Andrejek, Mary Jo Sarff, Daniel Brian, Al Johnson, Mary Hudson, Amanda Seeyle, Gabe Hart, Jay Wendelin, Mary Hudson Lori Behrends & Brigette Sullivan.

MEMBERS ABSENT: Christa Larkner, Amy Mefford, Colette Willoughby & Nicole Allen

MISSION/PURPOSE FOR COMMISSION: *"Here to prepare the students for their future, not our past."*

APPROVAL OF MINUTES: Minutes Approved by the Commission

A. PRINCIPAL'S REPORT: Current Enrollment as of today, we currently have 61 - K - 8th graders. Parents need to enroll their children by April 30th to receive the lower registration fee. On May 1st the registration fee doubles to \$150 per student. We have 3 teachers retiring at the end of this school year: Joan Moore, Debbie Bruner & Mary Smith. Our school is currently looking to fill 3 positions: a part - time special education teacher, a part - time Spanish teacher & a Kindergarten teacher. I have calls for the two SPED and Kindergarten positions. We have turned the FT preschool position into 2 - PT positions. Lori Mahr is staying on and Korissa Burns was hired to be the 2nd co- teacher. This information is for your knowledge and it is not being released until May 1st due to other jobs. If anyone has friends in education please mention these open positions. Kari Schaer received information from the ClassTag app regarding the pilot program. I am sharing this information with the committee, but, at this time, we do not plan to discuss an additional app. In today's blue folder parents received updates on their tuition responsibilities, this includes volunteer hours and number of raffle tickets sold to date. Our Extracurricular Mass is on Sunday at 11am. Our students will participate in an award ceremony following Mass. Please encourage the Kid's Paint on April 27th from 3:25p - 5p. This fundraiser helps to support our Parents Club that sponsors the 8th grade field trip, SJS Fun Day and Teacher Appreciation Week.

B. PASTOR REPORT: None

C. FINANCE REPORT: The CAT Match funding level is currently at \$11,500. There is \$3,600 from last year and \$7,900 from this year. Our main focus for the CAT Match funds are Smart Boards, Technology and Chromebooks. Parish support is the % from the Parish that goes to the school. Year to date we are at 72%. The Parish investment to school expense target percentage is 35%. Year to date we are at 48%. This percent can be improved by enrollment, tuition and fundraising.

DRE REPORT: None

D. UNFINISHED BUSINESS:

A.) Strategic Plan: We are ready to close the Strategic Plan. A few changes were made.

B.) Transfer Grant Wording: The wording was fixed and presented to be approved for recommendation to Fr. Andrejek & Mrs. Sarff. The committee approved the wording.

TRANSFER GRANT

For a family of a new student entering 1<sup>st</sup> through 8<sup>th</sup> grades that transfers to St. Joseph School, a transfer grant is available that offers a discount off the normal tuition rate as described, which will be applied over two school years based on the student's enrollment date: (1) if enrolled by December 31<sup>st</sup>, the family will receive a 50% discount off the tuition rate for that current school year and a 25% discount off the tuition rate the following school year; (2) if enrolled after December 31<sup>st</sup>, the family will receive a 50% discount off the tuition rate the next school year (i.e., the first full-year of the student's enrollment) and a 25% discount off the tuition rate the following school year (i.e., the second full-year of the student's enrollment). Withdrawing the student from St. Joseph School will result in the family forfeiting any remaining transfer grant discount. If a student is returning to St. Joseph School, this transfer grant will apply as stated above only if the student has been enrolled at another school for at least two full school years.

E. NEW BUSINESS:

A.) Incoming Commission President: We would like to congratulate Mr. Al Johnson on becoming our next Education Commission President.

B.) Subcommittee Reports:

CATHOLIC IDENTITY: The committee is making progress. They have done good work this year. They have cleaned up the Strategic Plan. The surveys have been sent out to the

teachers and the ARC test has taken place.

ENROLLMENT/MARKETING/DEVELOPMENT: They would like to have an annual garage sale with possibly moving it back to the Moose. Mrs. Behrends has connections there. The paint on the parking lot is disappearing . We need to repaint in August and get many volunteers for the project. We can offer this as volunteer hours to school families. Mrs. Sarff had talked to other schools that have paint on their playgrounds and they have the same issue.

FINANCE: Already covered.

FACILITIES: Nothing to report.

ROUND TABLE: A summary of the Round Table. Everyone thanked Daniel, Jay and Amy for their service and leadership to the Education Commission. They enjoyed working with them on this committee. Al Johnson was congratulated on his new role as President. A lot of good things have been accomplished over the last couple years. We need to convince families to send their children here.

NEXT MEETING DATE: The next meeting will be August 17th at 6:00pm in the Teacher's Lounge. Subcommittees will meet at 5:30 p.m.

CLOSING PRAYER: Fr. Andrejek

ADJOURNMENT: The meeting was adjourned at 6:28 p.m.

Respectfully Submitted,

Brigette Sullivan

*St. Joseph School following the Mission of Christ, Where we Learn our Faith and Prepare for the Future.*