

St. Joseph Education Commission
Thursday, February 16, 2023

The St. Joseph Education Commission met in the Teacher's Lounge.

The meeting began at 5:50 PM.

OPENING PRAYER: Fr. Andrejek

MEMBERS PRESENT: Fr. Andrejek, Mary Jo Sarff, Daniel Brian, Al Johnson, Colette Willoughby, Jay Wendelin, Lori Behrends, Christa Larkner and Brigitte Sullivan.

MEMBERS ABSENT: Amy Mefford, Gabe Hart, Amanda Seeyle, Nicole Allen, John Shallenberger and Mary Hudson

MISSION/PURPOSE FOR COMMISSION: *"Here to prepare the students for their future, not our past."*

APPROVAL OF MINUTES: Minutes Approved by the Commission

PASTOR'S REPORT: None

PRINCIPAL'S REPORT: Enrollment has started. 26 students have enrolled for the 2023-24 school year by this morning. We prefer early enrollment, so that we can figure out what staff, books and learning materials are needed for the upcoming school year. Catholic Schools Week and our spaghetti dinner went well. The Spring Festival is suspending Family Fun Day. We will be looking into another type of dinner event or function to have in its place during Catholic School Week. We don't have our bill yet from LAGondola. We are not sure of our total profit from the Spaghetti dinner. The food quote of \$800 was very expensive.

FINANCE REPORT: No significant change from the last report. This FY in December tuition and fees versus school expenses is 1% better than the previous year.

A. UNFINISHED BUSINESS: NONE

B. NEW BUSINESS:

a.) Survey Report: The results of the surveys were discussed

CATHOLIC IDENTITY: The committee is making progress. They would like to go over the data from the MAP testing. Unfortunately the committee has been unable to meet due to members missing meetings.

ENROLLMENT/DEVELOPMENT: No one was present for the subcommittee meeting. We are going to keep up the newsletter communication. Crista Larkner has offered to take care of the quarterly communication and newsletter. We are going to try to be more visible at Church by standing in the front and talking about what our school has to offer at certain times of year. We need to start talking about the Alumnus of the year in October. We need to figure out what criteria we need to put on the form.

FACILITIES: The 2 new Smartboards have been installed in the music room & Kindergarten. We are working on getting new cables for them. The concrete steps facing the Post Office are still needing to be repaired. We need to get additional bids for the repair. The yellow tape that has been up for months does not look good for the presentation of our school. We need to check back with Blake Gleason. He did a walk through with Jay & Al to check on the HVAC & boiler system. The issues from the Fire Marshall are behind us.

The Garage Sale is coming up on October 7th & 8th in our school gym. We are in need of clothes, furniture and other donations for the sale. It can be brought here to the school.

ROUND TABLE:

NEXT MEETING DATE: The next meeting will be Thursday, Oct. 20th at 6:00pm in the Teacher's Lounge. Subcommittees will meet at 5:30 p.m.

CLOSING PRAYER: Fr. Andrejek

ADJOURNMENT: The meeting was adjourned at 6:50 p.m.

Respectfully Submitted,

Brigette Sullivan

St. Joseph School following the Mission of Christ, Where we Learn our Faith and Prepare for the Future.