**St. Joseph Education Commission**

**January 19, 2017**

St. Joseph School, following the Mission of Christ where we

Learn our Faith, Live our Faith and Prepare for the Future.

~ St. Joseph School Mission Statement

The St. Joseph Education Commission met in the Faculty Lounge of the school.

The meeting began at 5:33 PM.

**OPENING PRAYER:** Fr. Andrejek.

**MEMBERS PRESENT:** Fr. Andrejek, Shannon Rogers, Tammy Abts, Pat Fort, Larry Spialek, Lisa Stolz, Heather White, and Colette Willoughby.

**MEMBERS ABSENT:** Kristen Copeland

**MISSION/PURPOSE FOR COMMISSION:** *“Here to prepare the students for their future, not our past.”*

**APPROVAL OF MINUTES:** A motion was made by Larry Spialek. Heather White land Tammy Abts approved the motion.

**PRINCIPAL’S REPORT:** See Principal’s Report. See Funded by the Church spreadsheet. Heather White questioned why the Angel Fund is $6,000 less than it was last year at this time. Shannon told her that during Catholic Schools Week we’ll see a rise in funds, but that it fluctuates yearly. Fr. Andrejek stated that the Angel Fund is purely from donations.

**STRATEGIC PLANNING PROGRESS REVIEW – “Faith in Future”:** See attachment**.**

*Catholic Identity*: The possibility of polling attendance to Mass by our families was discussed. Nothing final came from this discussion.

*Academic Excellence*: Shannon Rogers did updates of the Iowa Test of Basic Skills; and the scores are not great. Larry Spialek wanted to know if the school had a comparison of the 5th graders from when they took it in 3rd grade. But Shannon stated that it’s not the same test, which is why the teachers want to stay with this test so they can collect more data.

*Enrollment Management*/*Marketing:* Colette Willoughby said that we had 12 families attend the Preschool/Kindergarten Information Night. She sent thank you letters and an invitation to Taste of Pekin to those families. Also, the 5th graders will be writing a thank you letter. Shannon stated that we have 11 for sure that will be going from preschool to our kindergarten. The Taste of Pekin event was discussed. Larry Spialek asked Shannon if she wants updates from the sub-committees submitted to her. Yes, she does. Deverman Advertising will be at the Taste of Pekin to take pictures and videos.

*Development*: Heather White is still developing MOPs. They can do once a month in the chapel; should last about an hour.

*Facilities/Finance*: The new family referral program has gone out to families. Shannon said that the school and preschool tuition agreements have been updated and will go out after Catholic Schools Week. Brandon is still working on the Facilities updates. Larry Spialek asked what it will cost to test for lead and stated that it has to be done by the end of the year. Lisa Stolz asked why the power washing of the school wasn’t done. Shannon did not know.

**OLD AND NEW BUSINESS:** Larry Spialek asked for any old business. Pat Fort asked if the school had an Instagram and Twitter account because one app would feed all announcements to the other apps. Maybe Mr. Dare could do the Instagram stuff. Larry Spialek then asked for any new business. There was none.

**NEXT MEETING DATE:** The next meeting will be Thursday, March 16, 2017 at 5:30 PM.

**CLOSING PRAYER:**

**ADJOURNMENT:** The meeting was adjourned at 6:59 PM.

Respectfully Submitted,

Ally Finger

School Secretary

Students, staff and family

Joining together

Serving Jesus and one another

~ St. Joseph School Vision Statement